

**Department of Children and Youth Affairs**

**Early Years and School Age Childcare Services**

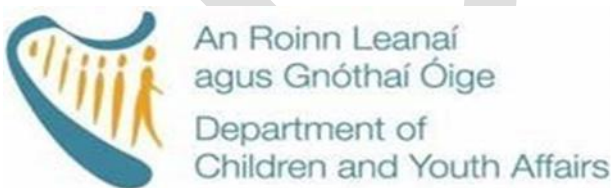
**Capital Grants 2018**



**City/County Childcare Committees**

**Pre-application briefing notes**

*“Expanding and improving early years and school age facilities for the community”*



## Introduction

The purpose of this document is to provide potential applicants with important information in advance of the opening of applications for Early Years and School Age Capital grants in 2018.

**Please note, detailed application guidelines will be made available by DCYA/Pobal in January 2018. This document is not the application guidelines and is intended as preparation material only.**

In this document you will find information on:

- The proposed timeline for Capital 2018
- The **application process**
- DCYA reference numbers and the process for obtaining reference numbers in 2018
- Detailed information on what is required in relation to **planning permission**
- An **overview** of each of the strands of funding available under Early Years and School Age Childcare
- Application Supports

### 1. Proposed Capital Timeline

Actions	Key Dates*
Application Guidelines	January 2018
Go live date for applications	Feb 2018
Closing date for applications	March 2018
Appraisals	March-April 2018
Decisions	May 2018
Notification of Outcomes	Issued by end of May 2018

*\*Exact dates to be announced in January 2018*

### 2. Application process

This will be an online application process. Applicants will access the online application form via the PIP system. Early Years and School Age Childcare will access and use the same application form. The anticipated "go live date" for applications is February 2018. The application window will close in March 2018.

#### **DCYA Reference numbers and process for new facilities or new service providers for Early Years and or School Age Childcare**

To apply for funding under any of the strands, all applicants must have a valid DCYA reference number. The DCYA reference number under which an application is made must be that of the facility (address) at which the grant monies are to be spent and reported.

If you intend to move or open a facility at a different address you must obtain a new DCYA reference number before the opening of capital applications. Details on how to do so are available from your local City /County Childcare Committee (CCC).

### 3. Planning permission:

If the application is successful, the grant agreement will not be issued without full planning permission being granted, where relevant. This is to ensure that the applicant will be able to carry out the works and report expenditure by 30<sup>th</sup> November 2018.

Where the planning permission process has commenced, but not been completed, the expected decision date must be provided in the application. Where the planning permission process is completed, a planning permission number must be provided. If no planning permission is required you must state why it is not required.

Applicants must confirm they have a certificate of planning permission for the facility that is the subject of the capital grant.

Applicants should note that if the project applied for will change their current planning situation, (e.g. change of use or increase numbers) they will be required to confirm if they have sought appropriate advice and confirm if new planning permission is required or not.

### 4. Overview of the Capital 2018 programme

The Early Years and School Age Childcare Capital 2018 programme will be delivered in five strands, as follows:

Summary of Grant Size and Minimum Requirements: <b>Early Years Capital</b>			
Strand	What the grant is for	Grant Size	Minimum Requirements
Strand 1 EY Expansion/New <b>Open to all childcare services</b>	<ul style="list-style-type: none"> <li>Expansion of an <u>existing</u> facility</li> <li>Relocation of an <u>existing</u> facility to meet increased demand</li> <li>Setting up of a <u>new facility</u> to meet demand</li> </ul>	<p>Minimum grant is €20k</p> <p>Maximum grant is €50k</p>	<ul style="list-style-type: none"> <li>Must have a <b>DCYA Reference Number</b> for the facility which is the subject of the Strand 1 application</li> <li>The service must not have received funding under EYC 2017, Strand 1</li> <li>The application must be for capital works; equipment can be included for €3k to €5k</li> <li><b>Minimum number</b> of additional places to be created:               <ul style="list-style-type: none"> <li>❖ 3 new places for 0-1yr old, <b>and/or</b></li> <li>❖ 5 new places 1-3yrs old, <b>and/or</b></li> <li>❖ 11 new places for ECCE</li> </ul> </li> </ul>
Strand 2 EY Essential Building Maintenance <b>Only open to Community Childcare services</b>	<ul style="list-style-type: none"> <li>Improvements in facilities to meet inspection recommendations and or to meet safety and security requirements</li> <li>Essential building repairs</li> <li>Equipment to <u>improve quality</u> of the service provided</li> </ul>	<p>Minimum grant is €10k</p> <p>Maximum grant is €20k</p>	<ul style="list-style-type: none"> <li>Must be an existing community early years service with a DCYA reference number for the facility which is the subject of the Strand 2 application</li> <li>The works or equipment applied for must be materially different from those funded under EYC Strand 2 for 2017</li> </ul>
Strand 3 EY Natural Outdoor Play Area <b>Open to all childcare services</b>	Creation of new natural outdoor play area	<p>Minimum grant is €3k</p> <p>Maximum grant is €7k</p>	<ul style="list-style-type: none"> <li>Must have a <b>DCYA Reference Number</b> for the facility which is the subject of the Strand 3 application</li> <li>The service <b>must not have received funding for a natural outdoor play area in 2017</b></li> <li>Service size of <b>0-50</b> children</li> </ul>

Summary of Grant Size and Minimum Requirements: <b>School Age Capital</b>			
Name	What the grant is for	Grant Size	Minimum Requirements
Strand 4 SAC Expansion/New <b>Open to all childcare services</b>	<ul style="list-style-type: none"> <li>Expansion of an <u>existing</u> facility</li> <li>Relocation of an <u>existing</u> facility to meet increased demand</li> <li>Setting up of a <u>new facility</u> to meet demand</li> </ul>	<p>Minimum grant is €3k</p> <p>Maximum grant is €20k</p>	<ul style="list-style-type: none"> <li>Must have a DCYA Reference Number for the facility which is the subject of the Strand 4 application</li> <li>Must not have received funding under SAC 2017, Strand A</li> <li>The application must be for capital works; equipment can be included for €3k to €5k</li> <li>In relation to relocation and expansion the minimum number of new places to be created is 8</li> <li>In relation to the setting up of a new school age service the minimum number of places to be created is 11</li> </ul>

<p>Strand 5 SAC Essential Building Maintenance &amp; Quality</p> <p>Only open to Community Childcare services</p>	<ul style="list-style-type: none"> <li>• <b>Improvements in facilities and or to meet safety and security requirements</b></li> <li>• <b>Essential building repairs</b></li> <li>• <b>Equipment to <u>improve quality</u> of the service provided</b></li> </ul>	<p><b>Minimum grant is €2K</b></p> <p><b>Maximum grant is €5k</b></p>	<ul style="list-style-type: none"> <li>• Must be an existing community early years' service with a DCYA reference number for the facility which is the subject of the Strand 5 application</li> <li>• The works or equipment applied for must be materially different from those funded under SAC for 2017</li> </ul>
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## 5. Application Supports

Please contact your local City/County Childcare Committee for supports in preparing for this application

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